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## VACANCY ANNOUNCEMENT

### ROSS PROGRAM COORDINATOR

The Brunswick Housing Authority seeks qualified applicants for the position of ROSS (Resident Opportunity and Self-Sufficiency) Program Coordinator. The ROSS program links residents of public housing to supportive services and activities, enabling them to make progress towards economic independence and housing self-sufficiency. Under the general supervision of the Director of Resident Services, the ROSS Program Coordinator is responsible for executing the requirements of the program grant to include, but not limited to:

- Collaborating with the housing authority's leadership and staff to coordinate program requirements;
- Working with residents to recruit new participants; conduct needs assessments; facilitate resident goal setting; and make referrals to services;
- Providing case management and coaching to participants to holistically meet their needs;
- Collaborating and forming partnerships to provide services to participants; and
- Measuring program outcomes by tracking activities and monitoring participant progress.

Bachelor's degree in Social Work, Psychology, Gerontology or other social science supplemented by a minimum of two years of relevant experience in coordinating services for low-income families, senior citizens and/or people with disabilities. The successful candidate will possess the following knowledge, skills and abilities:

- Knowledge of local, state, and federal public benefits available to eligible low-income families, including youth, senior citizens, and/or people with disabilities;
- Experience with legal liability issues relating to providing service coordination;
- Experience providing case management and/or coaching to clients;
- Demonstrated ability to work with multiple service providers to organize, strategize, and coordinate service delivery;
- Experience in recruitment, enrollment, and retention strategies for clients and partners/service providers; and
- Experience in developing effective communication strategies to reach low-income youth, adults, senior citizens, and persons with disabilities.

This is a full-time position with an entry rate of \$41,356 annually. The successful candidate is eligible for all benefits afforded to full-time employees including health, vision and dental insurance, disability insurance, deferred compensation and pension, and a generous leave package. If you are a motivated individual with a passion for serving people, we encourage you to apply for this position. Please submit the [BHA Application for Employment](#), your résumé and cover letter detailing your relevant experience to Orah Reed, Director of Human Resources at [oreed@brunswickpha.org](mailto:oreed@brunswickpha.org) by 4:00 pm EDT on Wednesday, December 4, 2024.